

Regular Board Meeting

City of Wetaskiwin Library Board

January 23, 2024

In attendance: Christine Hutchinson, Brenda Schmidt, Kathy Stephanson, Laura White, Paul Edginton, Joe Branco, Heidi McFadzean

Absent – Maxwell Roberts, Malora Clayton, Von St.Martin, Bill Elliot

Call to Order 6:08pm

Approval of Agenda - motion by Kathy - passed

Nov minutes accepted – Joe, Heidi=2nd, passed

Old Business:

- MOU update. Current MOU is good until July 19th, 2026
- Waiting for 2022 Audited Financials, approved by city, will be sent to library next week along with explanation of extreme delay. Christine will review and present to the board and submit for grant requirements.

New Business:

Organizational Review proposal from Margaret Law: City agreed to pay for organization review. Margaret Law's proposal was reviewed. Laura moved that the proposal be accepted as presented and that WPL engage Margaret Law to conduct an organizational review to be funded from a grant provided by the city. Heidi=2nd. Motion passed.

2024 Public Library Survey and 2023 Annual Report: Christine will prepare and submit to board for review at February meeting for submission by Feb23, 2024.

Orkin Canada report: January 19, 2024 Orkin was engaged regarding bed bug concerns. Currently no beg bugs were found in the WPL collection. A policy needs to be developed around future collection/building management and patron interaction regarding pests.

Patron complaint regarding on-line renewal: Christine will manage this.

Future Locations: Lease renewal 1yr. Q4 2024 the city needs to report to Council regarding long-term building needs/location.

Manager's report: Presented as information by Brenda.

Director's report: Presented as information by Christine.

Correspondence - None

Parking lot - None

In-camera– none

Next meeting date: February 13, 2024

Adjournment 7:29pm – Joe moved, Heidi=2nd, passed