

Meeting Minutes
City of Wetaskiwin Library Board
April 9, 2024
5:15 PM ~ Library Meeting Room

In attendance: Christine Hutchinson, Kathy Stephanson, Laura White, Heidi McFadzean, Bill Elliot, Malora Clayton, Paul Edginton

Guests: Kevin Bamber – current General Manager of corporate services for the city will be taking over Paul’s position

Absent –Joe Branco, Von St.Martin,

Call to Order 5:15 pm

1. Approval of Agenda
 - i. Motion to approve agenda as amended
 - ii. Moved= Malora
 - iii. Passed
2. Approval of minutes of March 12, 2024 meeting
 - i. Motion to approve minutes as presented
 - ii. Moved= Heidi
 - iii. Passed
3. Old business
 - a. COLA for Staff: City is agreed to provide \$13,000 to cover staff increases and cola.
 - i. Motion to accept the proposed step increases and the 2.5% COLA increase to the pay grid.
 - ii. Moved=Heidi
 - iii. Passed
 - b. In-kind Donation from City: Not recorded in WPL budget; not received in cash; reported to PLSB.
 - c. Community Response Statements: Response statements are being developed. E-mail response has been sent – no response. In-person meeting was provided for patron who wished to meet Christine; this patron chose to turn in their WPL membership.
4. New Business
 - a. Spray Park Letter: Letter has been drafted by Von and will be sent after it is signed.
 - i. Motion: The WPL board will send a letter of support for the spray park and playground.
 - ii. Moved=Bill
 - b. Increased number of Incidents: Christine is requesting by-law presence at the library. Paul will connect Christine with By-law and RCMP to request a more visible presence.

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Matthew, enforcement services is the city contact. Inquiry: should WPL incident reports be sent anywhere? Matthew to give guidance.

- c. Indigenous Funding: Indigenous funding from PLSB for Mascwacis is given to Parkland. Parkland has opened a library and services that community. Christine believes that there are other funding sources for supporting Indigenous programming. Bill would like to pursue YRL/Parkland for further funding.
 - d. Potential new board member: Interviewed today. The Board requests that City Council appoint the applicant as a member of the Wetaskiwin Public Library Board.
5. Reports:
- a. Director: Presented as information
 - b. YRL: as presented by e-mail
 - c. Friends: Friends have been getting BINGO dates and need more volunteers and alternative fundraising ideas. The Friends will be looking for further clarity of its mandate.
6. Correspondence: Kathy has info on upcoming Board Basics seminars if anyone wants to attend.
7. Parking Lot:
8. In-camera
- i. Motion to go in camera at 6:44pm
 - ii. Moved= Malora
 - iii. Passed
 - iv. Motion come out of camera at 7:23pm
 - v. Moved= Heidi
 - vi. Passed
9. Next meeting May 14, 2024
10. Adjournment at 7:24pm