

**Library Board Meeting
January 19, 2021 at 5:15 PM
Virtual Meeting**

Attendees: Christine Hutchinson, Svea Beson, Bill Elliot, Dean Billingsley, Gabrielle Blatz, Michelle Loov, Vicki Weimer, Sara-Dawn Johnson, Paul Edginton

Away with regrets: Hazen Evenson, Tim Bolivar, Lindsay Urkow, Sandra Kim,

1. Call to Order 5:17 PM

2. Agenda Approval

Sara- Dawn motions to approve agenda, all in favour. Motion carried.

3. Consent Agenda

3.1. Approval of November 17, 2020 minutes

3.2. Financial Statements Received

3.2.1. Thursday, December 17, 2020 Tim Bolivar moves that the Wetaskiwin Library Board approves the financial statements to be sent to the City and Grant Thornton. Motion carried. (motion and approval via email)

3.2.2. Monday, January 4th, 2021 Sandra Kim moves to accept the audited financial statements. Motion carried. (motion and approval via email)

3.3. YRL report sent earlier.

Dean moves to approve consent agenda, all in favour. Motion carried.

4. Business Arising

4.1. City/Library draft agreement - more review required

4.1.1. Made notes on the document, received feedback from YRL. Draft agreement to begin and intended to be reviewed by 2021's first quarter.

5. New Business

5.1. Monthly Financial Statements

5.1.1. Waiting for finalized 2019 statements, once received Svea will submit them.

5.2. Budget

5.2.1. The proposed budget is to be deliberated by City Council in February.

5.3. Svea's performance appraisal

5.3.1. Each board member will receive a form to fill in and Svea will receive a self-evaluation. Bill and Tim will sit on the performance appraisal team. The appraisal is past due, Bill hopes to have the appraisal completed by the end of March.

5.4. Virtual Board Orientation

5.4.1. No interest for virtual board orientation.

5.5. Hooked on Books - for information

5.5.1. Wetaskiwin Community Learning Program is hosting a weekly virtual reading circle. Feel free to reach out to them and volunteer as a reader.

5.6. Library Safety re: Open Door 24/7 HUB patrons

5.6.1. Library has been relatively safe. Looking to have large brown bench and ash tray removed from alcove. City is developing an enhanced safety plan for downtown.

5.7. Steps to Reconciliation Webinar

5.7.1. Sara-Dawn and Svea have signed up.

Vicki motions to approve as information, all in favour. Motion carried.

6. Manager's Report

7. In Camera Item

8. Action Items

9. Next Meeting Date: February 16, 2021 at 5:15

10. Adjournment 5:38 PM

Meeting Chair: Bill Elliot

Minutes Recorded by: Christine Hutchinson