

**Library Board Meeting
November 15, 2022, at 5:15 PM**

In-person: Andrea Sandl, Tim Bolivar, Kathy Stephanson, Dean Billingsley, Svea Beson, Paul Edginton

Virtual: Gabby, Sandra, Mark

Away: Excused Vicki

1. I. Tim call meeting to order at 5:23 PM
2. Agenda Approval
Dean moves to approve. All in favor. Motion approved.

III. Consent Agenda

- Approval of October minutes
- Committee Reports
Andrea moves to accept consent agenda as presented. All in favor. Passed.

IV. Business Arising

- HR Report – Document HR 4.10 Library Closure Days
Discussion of HR committee 4.10 document. Andrea motions to accept 4.10 Library Closure Days as an addendum to the HR Policy be accepted and implemented starting December 1, 2022. All in favor. Passed.

V. New Business

None.

VI. Manager's Report

- Budget
Bolivar begins discussion with budget and asks Beson about final numbers from city council. Beson explains that the city approved an allotment equal to last year minus 40 thousand dollars. Dean clarifies reasoning. Some discussion. Paul agrees to a meeting with Beson and finance to get a clearer picture of where the library stands financially going forward.
- Financial statements – Bolivar explains Internally Restricted Reserves. Some discussion. Sandra Kim moves to accept 2021 financial statements draft. All in favor. Passed

VI. In camera (if required)

VII. Action items

Tim reminds us that he will not be continuing as Board Chair in January. The board thanks him for his service.

Billingsley motions to adjourn at 6:17 pm.

Next meeting date: Jan 17, 2022