

Wetaskiwin Public Library Regular Board Meeting

Date: February 21, 2017

Time: 4:33 pm

Location: Wetaskiwin Public Library

Chairperson: June Boyda

Present: June Boyda, Ren Goode, Deb Lentz, Rachelle Kuzyk, Ralph Tarnasky, Jeff Harper, Michelle Loov, Hazen Evenson

Excused: Patricia MacQuarrie, Lindsay Urkow

Absent:

Boyda called the meeting to order at 4:30 pm.

1. Approval of Agenda

Evansen moved to approve the agenda. Carried.

2. Approval of minutes of October 18th, 2016 meeting

Correction to 3.4 in January 17 meeting. Donation not required for any further bereavement resources. Harper moves to approve minutes as amended. Carried.

3. Introduction of new board members

Completed during organizational meeting (minutes attached).

4. Old Business

4.1 Survey Update

An estimated 287 respondents completed the survey. Boyda suggested the board members review the survey results over the next month, with further discussion to take place at the April board meeting.

4.2 Indigenous Services Initiative

The Wetaskiwin region received \$25,000 to facilitate this initiative on a local level. Sarah Lightning from Ermineskin Cree Nation has been hired as the Indigenous Services Initiative Coordinator. Sarah has been pursuing outreach opportunities in Maskwacis, with the Nipsis Cafe committing to taking on some literacy-based programming for children, etc. A number of other ideas have been generated as well, and work on making those ideas a reality is in progress.

5. New Business

5.1 City Documents

Tarnasky moved to approve the renewed agreement. Motion carried.

5.2 2017 Conference Attendance

Already covered in organizational meeting minutes (attached).

5.3 Letter to PLSB regarding funding for Indigenous initiatives

A draft of the letter will be sent out to board members to review before it is sent on to Public Library Services Board.

6. Committee Reports

6.1 Finance Committee

6.1.1 Update

Renewed City agreement approved as above.

Next Meeting: TBD

6.2 Plan of Service/Policy Committee

6.2.1 Update

No updates at this time.

Next Meeting: TBD

6.3 Public Relations/Fundraising Committee

6.3.1 Update

No updates at this time.

Next Meeting: TBD

7. Manager of Library Services Report

Kuzyk reviewed the 2016 Wetaskiwin Public Library Services Report with the board. The board discussed a possible one-time amnesty on library fines (late items only) to celebrate Canada's 150th birthday. Kuzyk will bring current fine/fee statistics to the next board meeting for further discussion. Loov moved to approve the library services report. Motion carried.

8. Friends Report

The Friends met for basic housekeeping, but nothing exciting to report.

9. Correspondence

10. Parking Lot

11. In-camera

12. Next meeting date:

Next meeting is March 21, 2017.

Goode motioned to adjourn at 17:53h. Motion carried.

Organizational Meeting Agenda (February 21, 2017)

2.1 Approval of Agenda

Harper moved to approve the agenda. Motion carried.

2.2 Introductions to Board Members

The board welcomed Hazen Evenson, Michelle Loov, and Ralph Tarnasky to the board.

2.3 Appointment of Chair

Lentz recommended Boyda continue as chair. Boyda consented. Motion carried.

2.4 Appointment of Vice Chair

Lentz recommended Harper continue as vice chair. Harper consented. Motion carried.

2.5 Appointment of Secretary

Evenson moved to recommend Goode as secretary. Motion carried.

2.6 Setting of meeting time and dates

Meetings will continue on the third Tuesday of every month at 1630h.

2.7 Annual Calendar of important dates

2.7.1 Meeting dates

Third Tuesday of every month

2.7.2 Annual Performance Review for Manager of Library Services

Set for every November

2.7.3 Finance Committee Schedule

Set for second Tuesday of each month

2.7.4 Board and Staff Christmas Event

Set to occur in December

2.7.5 Any known professional development opportunities

2.8 Introduction to online resources and digital board manuals

2.9 Committee appointments

Boyda explained the current committees to the new members. Lentz wondered whether the Board required a fundraising committee due to the Friends and their fundraising work. Boyda suggests we continue with the fundraising committee for now and see what the future brings.

Finance Committee: Boyda, Harper, MacQuarrie

Public Relations/Fundraising: Evenson, Lentz, Boyda, Loov

Plan of Service/Policies: Goode, Boyda, MacQuarrie, Tarnasky

Evensen moves to appoint all trustees listed above to aforementioned committees. Motion is carried.

2.10 Conference Attendance appointment

Alberta Library Conference (April 27-30 in Jasper)

Anticipated attendees: Lentz, Harper, Evenson

Yellowhead Conference (September 8 in Edmonton)

Anticipated attendees: Lentz?

Goode moves to approve travel, etc. for Lentz, Harper, and Evenson to the ALC in Jasper on April 27 - 30. Motion carried.

2.11 Trustee bio request and contact information form

New board members have been asked to provide Rachelle with a short bio. It will be placed on the website.

2.12 Adjournment of organizational meeting

Loov moves to adjourn the organizational meeting at 1710h. Motion carried.