

Library Board Meeting
April 19, 2022 at 5:15 PM
In-Person/Virtual

In-person: Svea Beson, Christine Hutchinson, Kathy Stephanson, Andrea Sandl, Dean Billingsley, Tim Bolivar, Mark Dunbar

Zoom: Paul Edgerton, Gabrielle Blatz, Sandra Kim

Away: Vicky Weimer

Away with regrets: Bill Elliot

1. Tim calls meeting to order 5:15 PM
2. Agenda Approval

Andrea motions to approve, all in favor. Motion approved.

3. Consent Agenda

Tim motions to move everything from consent agenda to business arising, all in favor. Motion approved.

4. Approval of January minutes
 - a. Change to december 2020 not 2021
 - b. Get david copy of minutes

Dean motions to accept minutes with adjustments, all in favor. Motion approved.

5. Business Arising
 - a. Committees: Propose that the manager and librarian have committee meetings before our next meeting. Send out a revised committee list. Call for HR Committee: Mark, Kathy, Andrea, Sandra for HR Committee.
 - b. Update of Policies: send out prior to next meeting, take in edits, compile, then discuss at next meeting.

6. New Business
 - a. New library discussion (Sandra): our library is small for our usage and we are at our capacity. Look into a facility that we can grow into to serve our community. New needs assessment needs to be completed to determine what we need to properly serve their communities. This is a costly process. PLSB has a handbook. We are only meeting the bare minimum per capita for the size of our community. In 2013 there was a report completed by PLSB.
 - b. Informed the rest of council that the capital fund would be restricted to capital projects. Library is an asset of City Council.
 - c. We need to present facts about the needs.
 - d. Large community fundraising effort, grant writing, etc

- e. We need action plan/steps to move forward with each step of getting a new library.
- f. Committee is needed to go through and follow through with these steps.
- g. Sandra to create a committee and chair that committee as well. Sandra will send out email.

7. Manager's Report / Librarian Report - See attached documents

- a. Stats in future Manager reports comparing usage

Christine and Paul leave 5:50 PM

8. In camera

Tim motions to go in camera at 5:50 PM

Dean motions to go out of Camera at 6:54 PM

9. Action Items

10. Next meeting: May 17, 2022

11. Adjournment 6:55 PM

Dean motions for meeting adjournment. All in favor. Motion approved.

Meeting Chair: Tim Bolivar

Recording Secretary: Christine Hutchinson/Svea Beson