

**WETASKIWIN PUBLIC LIBRARY  
REGULAR BOARD MEETING**

DATE: February 20<sup>th</sup>, 2018  
TIME: 4:45  
LOCATION: Wetaskiwin Public Library  
CHAIRPERSON: Bill Elliot  
Present: Rachelle Kuzyk, Christine Hutchinson, Bill Elliot, Michelle Loov, Pamela Ganske, Jeff Harper, Patricia MacQuarrie, Timothy Bolivar, Justin Cuffe, Deb Lenz  
Excused: Lindsay Urkow  
Absent:

Elliot called meeting to order at 4:40 PM

**1. Approval of Agenda**

Harper moved that agenda be approved. Motion carried.

**2. Approval of Jan 16<sup>th</sup>, 2018 meeting minutes**

Amend minutes to reflect who is going to conferences. Lenz moved that amended minutes be approved. Motion carried.

**3. Old Business**

**3.1. Maskwacis Book Drop**

Harper is going to Maskwacis on Thursday, coordinate to deliver drop-box (9:30 AM)

**3.2. Action Plan**

Details to meet plan of service.

Community Outreach and Collaboration: Pine Haven Hutterites and Senior Citizens

Look into a tech space (makerspace) for people to create in

Rental Agreement is up for renewal, need to take a look at this to determine future action with building

**3.3. Professional Development Updates**

Urkow expressed interest to Rachelle prior to meeting about attending the ALA conference in June. Harper expressed interest in attending ALA conference in June.

MacQuarrie, Hutchinson and Kat MacCallum are attending the ALC conference in April. Kuzyk and Samantha Scorah may be going to this conference as well.

Kuzyk and Hutchinson are attending 'We're Only Human' Symposium Feb 23 and 24<sup>th</sup>

Unrelated Note: Board discussed having an indigenous representative as well as a youth representative on the board.

**3.4. Playground Update**

Deposit has been sent to ATTPPLAY. Donation amount has been moved to playground

**3.5. Casino Update**

Tuesday and Wednesday July 24<sup>th</sup> and 25<sup>th</sup> is the Casino in Red Deer. Payout for Casino will be at the end of Q3

**4. New Business**

**4.1. Staffing Update**

Tamara has transferred to another city department, Kat MacCallum is the new Children Services Programmer and Christine Hutchinson has accepted a full-time contract until the end of August

**4.2. Annual Report**

See PLSB. Annual Report.2017

MacQuarrie motions approval with amendments. Motion carried.

**5. Committee reports****5.1. Finance Committee (Harper)**

Library needs its own bank account, committee is planning a meeting with Brian.  
Discussed GST refund. MSI funding from province, status is unknown. Set up finance meeting with Rachelle.

Next Meeting: April 5<sup>th</sup> at 12:00 PM

**5.2. Policy Committee (MacQuarrie)****5.3. Adhoc (Loov)**

Loov had meeting with Kat MacCallum about Happy Harbor Comics, they have put the Library on a waiting list as they are extremely popular.

**6. Manager of Library Services Report**

See 4.2

**7. Correspondence**

Lenz received email from Julia Recknagle (library patron) about a missing book on her account. Board discussed what to do to resolve issue. Library staff will thoroughly search collection, front desk, back counters and mending area for missing book.

**8. Parking Lot**

Review lease agreement

City Board agreement

Harper, MacQuarrie and Bolivar need Board USB

**9. In-Camera****10. Next meeting date: March 20<sup>th</sup>, 2018 at 4:45 PM****11. Adjournment**

Elliot adjourned meeting at 6:39 PM

Chairman: Bill Elliot

Recording Secretary: Christine Hutchinson

Date: February 20<sup>th</sup>, 2018