

Library Board Meeting
March 16, 2021 at 5:15 PM
Virtual Meeting

Attendees: Christine Hutchinson, Svea Beson, Michelle Loov, Dean Billingsley, Bill Elliot, Sandra Kim, Andrea Sandl, Sara-Dawn Johnson, Tim Bolivar, Paul Edginton, Vicky Weimer,
Away with regrets: Hazen Evenson

Organizational Meeting

Call to order 5:19 PM

Welcome and Introductions

Special welcome to our new Board Member: Andrea Sandl

- A. Election of Chair
 - a. Nomination of Tim Bolivar, Tim accepts nomination. Bill moves that nominations cease.
 - b. All in favor. Motion carried.
- B. Election of Vice Chair
 - a. Nomination of Sandra Kim, Sandra accepts nomination. Dean moves that nominations cease.
 - b. All in favour. Motion carried.
- C. Committees
 - a. Finance: Tim. Volunteers: Bill, Dean,
 - b. Policy: Tim. Volunteers: Christine, Vicky,
 - c. Marketing/Advocacy: Tim.
- D. Board member to liaise with Friends of the Library: Michelle will continue to liaise with the Friends

Vacancies on committees will be filled by the next board meeting.

Dean moves to adjourn the meeting at 5:41 PM. All in favor. Motion carried.

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- 1. Call to Order 5:41 PM
- 2. Agenda Approval

Sandra motions to approve agenda, all in favour. Motion carried.

- 3. Consent Agenda
 - 3.1. Approval of January 19, 2021 minutes

Dean moves to approve the consent agenda, all in favour. Motion carried.

- 4. Business Arising
 - 4.1. Budget Update:

- 4.1.1. Budget was approved as is, merit increases were approved. First budget went well, next year should be smoother. We cut quite a bit this year to reflect the changes this year is projected to bring. Approved budget will be sent to the board. Svea will ensure the finance department knows to give us monthly statements. Paul can distribute the approved budget.

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- 4.2. City/Library Draft Agreement:
 - 4.2.1. If everyone could please review the current agreement including board members and staff from the library. We want to make sure both parties are represented. Svea will send out the sample agreement of what we want the new one to look like (Karla and Paul worked on this together).
 - 4.2.2. Adhoc Committee for this agreement: Tim, Paul, Dean, Bill, Sandra
 - 4.2.3. Aim to have this done for the end of April.

5. New Business
 - 5.1. Lindsay Urkow's Resignation
Vicky motion to accept, with regret. Motion carried.

 - 5.2. YRL Conference - Stronger Together - September 22 - 24
 - 5.2.1. Conference is 2 and a half days this year. PLSB symposium was sent out along with the YRL update. Quarantine time has been reduced.
 - 5.2.2. Registration information to be sent out at a later date

6. Manager's Report
 - 6.1. See attached document
Dean motions to accept the report as information. Motion carried.

7. In Camera Item

8. Additional Comments
 - 8.1. Report on Sveas performance appraisal. Thank you to her and the staff for all they have done in 2020. Bill Motions to accept the manager of administrative services positive review. Motion carried all in favor.
 - 8.2. On behalf of the board, thank you to Bill for chairing the board until now.

9. Action Items
10. Next Meeting Date: April 19, 2021
11. Adjournment dean motion carried.

Meeting Chair: Timothy Bolivar
Minutes Recorded by: Christine Hutchinson