

**Library Board Meeting**  
**May 17, 2022 at 5:15 PM**  
**In-Person/Virtual**

**In-person:** Svea Beson, Christine Hutchinson, Kathy Stephanson, Andrea Sandl, Tim Bolivar, Vicki Weimer

**Zoom:** Paul Edginton, Gabrielle Blatz,

**Away:** Sandra Kim, Dean Billingsley

**Away with regrets:** Mark Dunbar

1. Tim calls meeting to order 5:25 PM
2. Agenda Approval

Andrea motions to approve, all in favor. Motion approved.

3. Consent Agenda
  - a. Approval of April minutes
  - b. Committee report
  - c. HR Committee

Vicki motions to approve consent agenda, all in favor. Motion approved.

4. Business Arising
5. New Business

- a. Policies – Policies and schedules have been emailed to all board members. Members are to review the policies and email their questions and concerns to Christine before June 3<sup>rd</sup>. Christine will edit and format the documents these will then be reviewed by the policy committee. The policy committee will present the documents to the board to be voted on at the next meeting. The policies, particularly the new HR document should be reviewed and adjusted yearly as needed as this is the first time our board has had the responsibility to create our own HR policies.
- b. Summer Scheduling
  - i. Svea proposes that the library close on Fridays over the summer to help with scheduling and program coverage July 9th - August 19th.
  - ii. Discussion: Friday check out numbers have been low and is why this day is being suggested. This would mean that service and programs are not available to community for a day. Kids won't have a summer escape SRC is a very busy time. Flexibility for staff vacations. Good length of time for a trial. Patron survey should be conducted once this period is over.

Kathy motions that on the 7 Friday's from July 8th to August 19th the library be closed on a trial basis this year and be reevaluated in the fall. All in favor.

- c. National Reconciliation Day:
  - i. Last year we agreed to close and revisit it. This year programs could be created to address/educate/embrace this new day. It would be rushed to vote tonight. This is extremely expensive for the library to take this day off. Move to June agenda.
- d. Logo Update:
  - i. Christine has designed and created a new logo for the library. The logo contains a book that represents the library, the hills and sun represent hills of peace which is the connection to Wetaskiwin, the coloured squares represent sharing of information and digital information, the blue and green colours in the logo are used from the City's new logo to connect us to our local community and the yellow and red are used from YRL's logo to connect us to our regional library system. Under the English "Wetaskiwin Public Library" we have the Cree syllabics for Wetaskiwin and Library to connect us to our Indigenous community.

Gabrielle moves to accept the new logo. All in favor.

- 6. Manager's Report / Librarian Report - See attached documents

Andrea accepts to approve the reports as information. All in favor. Motion approved.

- 7. In camera

- 8. Action Items

- 9. Next meeting: June 21, 2022

- 10. Adjournment 6:15 PM

Andrea motions for meeting adjournment. All in favor. Motion approved.

Meeting Chair: Tim Bolivar

Recording Secretary: Christine Hutchinson